



## **Plagiarism Regulation**

This regulation applies to all students enrolled in a program of study or in courses leading to a diploma/degree or certificate. It covers all activities subject to evaluation and assessment, including but not limited to courses, seminars, and research theses and dissertations.

### **1. Infractions**

#### **1.1 Constituting an Infraction**

Any act defined below, whether committed intentionally or negligently, as well as any participation or collaboration in any of these acts, shall constitute an infraction.

#### **1.2 Plagiarism**

Acts that constitute plagiarism:

- a) The substitution of a person during a graded activity;
- b) A graded activity carried out by another person;
- c) The use, in a graded activity, of any content created by others, whether in whole or in part, literally or disguised, translated or in its original language;
- d) The solicitation, offer or exchange of information between students during an examination;
- e) The possession or use of any unauthorized materials or documents during an examination;
- f) The submission of any content acquired from the purchase or exchange of academic work;
- g) The submission of the same work for different evaluations and assessments.

### **2. Sanctions**

Violation of this regulation may result in one or more of the following sanctions:

#### **2.1 First plagiarism – review is case-by-case**

- a) Reprimand;
- b) Requiring the student to repeat the work concerned, with the possibility of imposing a cap on the grade that may be awarded;
- c) Giving the student an F (failure) grade on the graded activity in question, with the possibility of not allowing the student to retake the activity;
- d) Requiring the student to successfully complete one or more additional courses as a condition for obtaining the degree, diploma or certificate;

#### **2.2 Second plagiarism (recidivism) - review is case-by-case**

- e) Suspension for a minimum of three months and a maximum of one year;
- f) Permanent expulsion from the program;



### **2.3 Recidivism after at least two plagiarisms - review is case-by-case**

- g) Dismissal, following which the student may, after a period of one year, apply for readmission;
- h) Permanent expulsion, which deprives the student of the right to enroll in the University, to take courses at the University, or to be awarded a diploma/degree by the University;
- i) Withdrawal of the degree, diploma or certificate.

### **3. Procedure**

Once plagiarism is detected, the following procedure is implemented:

1. When a member of the pedagogical team suspects a case of plagiarism, he/she informs the Dean.
2. The Dean informs the student of the suspected case(s) of plagiarism. The student is preventively suspended and is informed of the creation of a file for the following disciplinary commission, as well as the date on which this commission will convene. The student is informed that he/she may write, through the Dean, a letter to the attention of the disciplinary commission.
3. The disciplinary commission will adjudicate the file that establishes the infraction and will vote on the sanction(s).
4. The Dean informs the student of the decision of the disciplinary commission, which takes effect at this time.