

ACADEMIC STATUTES

DOMUNI
UNIVERSITAS



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The Senate of Domuni-Universitas adopts the following via the vote of the session of the 8th of June 2021

MISSION

Two joint phenomena and two categories of people in need of training led Domuni-Universitas, since 1998, at the very beginning of the Internet, to develop distance learning and training. Globalization has made a *global village* out of this world and education via the Internet has continued to develop, allowing everyone to study wherever and whenever. Two new audiences can thus access training: those who live far from a university center and those who are not available during office hours, because they have a family and a career.

This then required the creation of a new university. Why? Because technological progress sometimes leads to “breakthrough innovations”. The Internet requires research of and implementation of a renewed pedagogy, using the very numerous means offered by constantly evolving teaching and learning platforms. To meet these challenges, Domuni-Universitas intends to offer a high added value in pedagogical matters.

Teaching and research take place online, on the distance learning platform, under the name Domuni-Universitas. Thus, these collaborative online spaces constitute the study and research community that is Domuni-Universitas. Similar to buildings, these online spaces are the physical places where teachers and students study, meet, and work, accessible from anywhere, at any time.

The technology used, the resources made available, and the interaction between people imply a specific type of operation, that of the network. The Internet favors an organization where each element enjoys a high degree of autonomy. The values of freedom and democracy are thus in harmony with the technology used and the courses offered.

For intercultural, multidisciplinary training in the freedom of thought and expression, teaching and research, a fully democratic organization is needed. These statutes, which may evolve and adapt, are intended to formalize this participatory university democracy.

The Order of Preachers can take up the challenge. Since its inception, it has made training and teaching a priority. It has, in addition, initiated a form of integral democracy that its evolving law (its “Constitutions”) has preserved over eight centuries.

1. GENERAL PROVISIONS

Section 1. Status

Art. 1 Status

1. Domuni-Universitas is a legal entity, governed by private law, of an associative nature, and autonomous within the limits of the law.
2. It is organized according to the present statutes.

Art. 2 An online university

1. Domuni-Universitas aims to offer quality university education, at a distance, via the Internet, to students from all over the world, from the intellectual network of the Order of Preachers, but without exclusivity, by associating itself with all those who wish to collaborate in it.
2. Domuni-Universitas is democratically organized, according to the values of freedom of teaching and research, in the tradition of the Order of Preachers.

Section 2. Essential tasks

Art. 3 Teaching

1. Domuni-Universitas offers online and/or classroom teaching, to transmit knowledge, develop methodological skills, as well as a critical and ethical sense.
2. Domuni-Universitas offers courses in various languages and different disciplines. It forms an inseparable whole, interdisciplinarity and interculturality are sought.

Art. 4 Research

1. Domuni-Universitas carries out fundamental and applied research. Through its network organization, it brings together students and researchers with partner institutions involved in society, in order to promote action research in particular.
2. It disseminates research results through various communication channels: teaching, scientific journals, databases, paper and digital publications, open access resources, and any other appropriate means. It organizes seminars and study days.
3. Researchers assume their ethical responsibility in their research.
4. Research is organized through the *Domuni Research Institute (DRI)*. The DRI is governed by its own statutes.

Art. 5 Lifelong learning and training

1. Domuni-Universitas offers different forms of lifelong learning and training, particularly by promoting the flexibility of teaching and research, in time and space, to make them accessible to as many people as possible (people involved in professional

and family life, people with disabilities, "vulnerable" populations).

2. This flexibility is accompanied by a system of scholarships, complementing the accessibility scheme.

Art. 6 Innovation

1. By its very nature, Domuni-Universitas participates in the transfer of knowledge and technology in a situation of digital transition. It develops adapted, innovative pedagogical engineering.
2. To this end, Domuni-Universitas may provide services, whether paid or unpaid, to public or private institutions that wish to benefit from its expertise in this case. Any such service must benefit teaching or research.

Art. 7 Promotion of succession and continuity

Domuni-Universitas prepares the next generation of scientists, necessary for research and teaching.

2. THE UNIVERSITY COMMUNITY

Section 1. The university bodies

Art. 8 Definition

1. The university bodies are:
 - The Faculty
 - The Student Body
 - The Body of Pedagogical, Administrative and Technical Staff
2. Those who do not belong to a body: lecturers, self-training students, and any beneficiary of Domuni-Universitas teaching without being registered on the teaching platform.

Art. 9 Structure

1. The university bodies elect their representatives, in the various university and faculty bodies, in accordance with these statutes.
2. A person can belong to one university body only.
3. The Faculty includes professors, assistant professors, partner professors, and teachers.
4. Students, including doctoral students, always belong to the Student Body, even if they are engaged in teaching or research or technical assistance.
5. Members of the pedagogical, administrative and technical staff who attend courses are part of the Body of Pedagogical, Administrative and Technical Staff.

Section 2. The Faculty

Art. 10 Composition and mission

1. Faculty members include professors, assistant professors, partner professors, and teachers.
2. Distance learning leads to a change in the role of the person teaching. All Faculty members of Domuni-Universitas contribute, at their level, to the pedagogical system specific to Domuni-Universitas, according to the statutes of the Faculty. Some of them perform mentoring and tutoring tasks within each faculty.

Art. 11 Conditions for teaching

1. A professor meets the following requirements:
 - Holder of a doctorate,
 - Significant and recognized scientific publications,
 - Proven university-level pedagogical skills,
 - Participation in the international scientific community,

- Knowledge of two languages used at Domuni-Universitas.
2. An assistant professor meets the following requirements:
 - Doctor or senior year doctoral student,
 - First scientific publications,
 - Pedagogical skills in the process of being acquired,
 - Knowledge of two languages used at Domuni-Universitas.
 3. A partner professor meets the following requirement:
 - Full professor, in a partner university institution, having signed an agreement with Domuni-Universitas and participating in a joint study path.
 4. A teacher meets the following requirements:
 - Master's degree,
 - Pedagogical skills,
 - In charge of one or more courses,
 - Knowledge of two languages used at Domuni-Universitas.
 5. A lecturer meets the following requirements:
 - Master's degree,
 - Pedagogical skills,
 - In charge of one or more courses.

Art. 12 Approval of new members

1. Due to the specific nature of Domuni-Universitas, any candidate for Faculty appointment must submit to a faculty a developed course or seminar project that meets Domuni-Universitas pedagogical standards.
2. The teaching is first admitted for a period of at least 12 months. The candidate becomes a lecturer. This period may be renewed indefinitely.
3. The approval of a lecturer is the responsibility of each faculty.
4. Each faculty provides, at its Faculty Council, to evaluate and vote on the approval of new Faculty members, to define their degree of commitment and to propose it to the Rector, by forwarding the entire file. This vote requires a simple majority.
5. The title of professor, assistant professor, partner professor, and teacher at Domuni-Universitas does not imply a salaried employment contract.

Art. 13 Duties of Faculty members

1. In principle, a professor assumes at least 5 courses per academic year, or equivalent.
2. He/she assumes the full teaching load related to it (evaluations, supervision), unless exceptionally exempted by the Rectorate.
3. A professor must indicate his or her membership to Domuni-Universitas in his or her research work and academic interventions.
4. A professor must regularly publish the results of his or her research.

Art. 14 Activity

1. A professor assumes his or her responsibilities from the 1st of September to July 15 of each academic year.
2. Any voluntary interruption of his or her teaching activity during this period is subject to authorization by the Dean.

Art. 15 Lecturers

Lecturers are hired by the Rectorate, on the proposal of the specific faculty, for a precise number of courses.

Section 3. The Student Body

Art. 16 Ordinary and external students

1. Ordinary students are:
 - a. Registered on the teaching platform for an academic course or for a diploma/degree course;
 - b. Active in the technical sense.
2. External students:
 - a. Are registered for a self-study course, without access to the teaching platform;
 - b. Do not benefit from any follow-up, pedagogical supervision, and do not undergo any evaluation.
3. Ordinary students, alone, constitute the Student Body.

Section 4. The Body of Pedagogical, Administrative and Technical Staff

Art. 17 Tasks

1. The pedagogical, administrative, and technical staff shall carry out the pedagogical, administrative, or technical tasks necessary for the functioning of the faculties.
2. It is responsible for the organization of validations (assignments, examinations, thesis defenses) and archives, under the authority of the General Secretariat.
3. The pedagogical, administrative, and technical staff of the General Administration carry out their functions for the benefit of the entire university community.
4. The pedagogical staff participates in teaching and research, in the supervision of students.

3. GOVERNANCE

Section 1. The Senate

Art. 18 Composition

1. The Senate is the deliberative body of Domuni-Universitas; half of it is composed of representatives elected by the university bodies and the other half of external representatives from the founding associations. Delegates are elected for 4 years.
2. The elected representatives of the university bodies are: 4 Faculty representatives (excluding deans), 1 Student Body representative, 1 Body of Pedagogical, Administrative and Technical Staff representative.
3. The representatives of the founding associations: 2 members of Domuni Suisse, 2 members of Domuni (France), 2 members of Domuni-Europe (Belgium).

Art. 19 Bureau

The Senate is self-regulating. It elects its President, Vice-President and Secretary for a renewable term of two years. The President cannot be a student.

Art. 20 Election of the representatives of the professors

1. The representatives of the professors in the Senate are elected for a term of four years by the General Assembly of the Faculty.
2. The election procedures are determined by the statutes of the Faculty.

Art. 21 Election of the member representing the students

1. The representative of the students in the Senate is elected for a term of four years by the Student Body.
2. The election procedures are determined by the statutes of the Student Body.

Art. 22 Election of the member representing the Body of Pedagogical, Administrative and Technical Staff

1. The representative of the pedagogical, administrative and technical staff in the Senate is elected for a term of four years by the Body of Pedagogical, Administrative and Technical Staff.
2. The election procedures are determined by the statutes of the Body of Pedagogical, Administrative and Technical Staff.

Art. 23 Convocation

1. The President convenes the Senate at least once a year.

2. He/she is also required to convene it when three senators so request, indicating the subjects to be dealt with.

Art. 24 Invited persons

1. When the Senate deliberates on a matter that specifically concerns a faculty, the Dean may be invited to attend the session in an advisory capacity. The Dean may be assisted by a colleague or, if necessary, represented.
2. The President may, at the request of the Senate or of his or her own free will, invite other persons.

Art. 25 Votes

1. Voting shall be by a show of hands. Each member present may request a secret ballot.
2. Decisions are taken by a majority of the votes cast; in the event of a tie, the President casts the deciding vote.
3. Abstentions or blank ballots do not count.

Art. 26 Elections

1. Elections shall be held by secret ballot unless the Senate decides otherwise.
2. Each position to be refilled is subject to a separate vote unless the Senate decides to use the general ticket voting system.
3. An absolute majority is required; however, in the third round of voting, a relative majority (a plurality vote) is sufficient.

Art. 27 Powers and tasks of the Senate

1. The Senate approves the statutes of Domuni-Universitas, the faculties, the bodies — and any statutory text — as well as the annual and quinquennial reports of the Rector.
2. The Senate elects the Rector. The election is confirmed by a secret ballot of the board of directors of the Domuni Association (SIRET 42247252200016). The Senate approves the Vice-Rector(s) on the proposal of the Rector.
3. It ensures academic freedom.
4. It makes general recommendations to the Rectorate.
5. It regularly evaluates, in whole or in part, the activities and functioning of Domuni-Universitas, in conjunction with the Rectorate.

Art. 28 Honorific distinctions

1. On the proposal of three of its members, the Senate may grant the title of Honorary Senator.
2. It may also, on the proposal of the Rectorate or of at least ten Faculty members,

grant the title of Honorary Member of Domuni-Universitas.

3. The granting of these titles requires a two-thirds majority of the members.

Art. 29 Minutes

1. Minutes shall be kept of each session.
2. The minutes shall be signed by the author.

Section 2. The Rectorate

Art. 30 Composition

1. The Rectorate consists of the Rector and one or more Vice-Rectors chosen by the Rector and approved by the Senate.
2. The Secretary General shall attend the sessions in an advisory capacity. The Director of Communications is adequately involved in the deliberations.
3. The Rectorate regulates its organization and functioning.

Art. 31 Election and assumption of office

1. The Rector shall be elected six months before the expiry of the term of the Rector in office and shall take office on the 1st of September.
2. The period of office of the Vice-Rector(s) coincides with that of the Rector.
3. The term of office of the Rector shall be five years.

Art. 32 Additional powers

The Rectorate:

- a) adopts regulations and directives.
- b) exercises the powers attributed to Domuni-Universitas by the Domuni-Suisse association, with written delegation of authority;
- c) concludes agreements;
- d) supervises all organizational entities of Domuni-Universitas;
- e) creates, modifies and deletes positions;
- f) manages the organization of Domuni-Universitas;
- g) convenes the Conference of Deans;
- h) prepares the annual report of Domuni-Universitas;
- i) organizes the Domuni-Universitas archives, with the support of the General Secretariat;
- j) regulates decision-making powers and the right to sign and seal.

Section 3. Relationship between the faculties and the General Administration

Art. 33 Principles of the organization

1. Domuni-Universitas has central bodies, the Rectorate, which has a General Secretariat.
2. Domuni-Universitas is subdivided into faculties. A faculty is created or abolished by the Senate, on the proposal of the Rector.
3. Faculties may include geographical or thematic departments. Some departments are trans-faculty.
4. The Rectorate may place certain special fields under the responsibility of several faculties.
5. The Rectorate regulates the organization of the central administration. It sets up the services and bodies necessary for the latter to carry out its tasks.

Art. 34 Staff

The Rectorate is the engagement authority when it comes to legislation. It is responsible for the conduct of staff at all levels. The details are set out in a Senate regulation.

Art. 35 Finances, taxes, and emoluments

Financing and financial planning of Domuni-Universitas are the responsibility of the Rector. The details are set out in a Senate regulation.

Art. 36 Benefits and services in favor of Domuni-Universitas

1. Domuni-Universitas and its members as well as the faculties, the sections, have the right to request and accept benefits in cash, in-kind or in the form of services from public law institutions, persons governed by private law, and organizations or companies for the accomplishment of their tasks and the development of Domuni-Universitas.
2. In this context, they shall respect the principles of these statutes and guarantee in particular freedom of teaching and research.
3. The support services from public law institutions, persons governed by private law, organizations or companies which could damage the credibility or image of Domuni-Universitas are prohibited.
4. Donations made to the equity of Domuni-Universitas, of the faculties, and of the sections are managed by the financial department of Domuni-Universitas. Exceptionally, the Rectorate may delegate the power to manage donations to the faculties, to the sections, after consultation with the beneficiary association.
5. When the goal of a specific purpose donation is achieved or has ceased to be achievable, the recipient shall decide, within the boundaries of the law and in agreement with the Rectorate and - as much as possible - the donors, on the treatment of the unencumbered balance, which shall serve the interests of Domuni-

Universitas.

6. The details are set out in the Rectorate guidelines.

Art. 37 Intellectual property

1. Inventions made by Domuni-Universitas collaborators in the course of research carried out at Domuni-Universitas belong to Domuni-Universitas; but may however be subject to contrary contractual obligations.
2. Domuni-Universitas collaborators who, when creating copyright-protected works and on which they hold such a right, have used the infrastructure or staff of Domuni-Universitas and have received significant income from their works must pay a royalty.
3. Details can be set out in Rectorate guidelines.
4. These guidelines may also provide that Domuni-Universitas collaborators who participate in the creation of a copyright-protected work are entitled to an adequate share of the corresponding net income.

Section 4. General Administration

Art. 38 Governance and structure

1. The Rector heads the General Administration of Domuni-Universitas.
2. The Rectorate has a General Secretariat. Services and other organizational units of the General Administration are attached to the General Secretariat.
3. The Rectorate sets out in detail the structure of the General Administration.

Art. 39 Principles of the Administration

1. The Rector, Vice-Rector, and Secretary General shall set objectives for the General Administration and its units and define priorities.
2. They evaluate the benefits and services and periodically monitor the objectives they have set.
3. They ensure a careful selection of collaborators and their continuous training.

Art. 40 Rules governing sessions

The rules governing the sessions may not derogate from the following provisions:

1. A quorum is reached if half of the members with voting rights are present.
2. A session can take place in person or remotely by telematic means.
3. No decision may be taken on an item that is not on the agenda, unless the members present unanimously agree to amend it at the beginning of the session.
4. Each member has only one vote; he is not bound by instructions.
5. Each member can make proposals.

6. When personal interests are involved, deliberations are confidential as to their purpose and result.
7. Members do not participate in deliberations or in voting on matters that affect their personal interests or the interests of those who are close to them. However, they must be heard beforehand.

Section 5. The Conference of Deans

Art. 41 Convocation

The Rector shall invite the Deans of the faculties to a joint conference with the members of the Rectorate at least once per semester.

Art. 42 Responsibilities

1. The Conference of Deans deals with important topics concerning the strategy and development of Domuni-Universitas with a view to decision-making by the competent bodies of Domuni-Universitas.
2. The Rector shall forward a proposal for an agenda to the Deans no later than ten working days before the date of the conference. Deans have the right to propose topics for the agenda.

4. THE FACULTIES

Section 1: Functioning of the faculties

Art. 43 Mission

Faculties are responsible for teaching and research. They ensure the next generation of scientists and contribute to university level continuing education.

Art. 44 Statutes

1. The faculties are organized according to the statutes they give themselves.
2. The statutes of the teaching and research units, in particular the faculties and sections, are approved by the Rectorate and ratified by the Senate.

Art. 45 Composition

1. Those who belong to a faculty:
 - a. The Faculty members attached to it;
 - b. The lecturers attached to it;
 - c. The students enrolled in it;
 - d. The pedagogical, administrative and technical staff attached to it.
2. Ordinary or external students, who are taking courses in more than one faculty, belong to the faculty of their main study path.

Art. 46 Bodies

1. The bodies of a faculty are:
 - a. the Faculty Council;
 - b. the Dean;
2. The statutes of the faculty appoint a person in charge for each of the following areas: teaching, research, lifelong learning, and succession.

Art. 47 Structure

1. Faculties can be organized into sections, departments.
2. Faculties can pool resources through common sections, departments, or research institutes.
3. The sections, departments, and institutes are administratively dependent upon the Rectorate.
4. The sections are placed under the responsibility of a section coordinator who reports administratively to the Rectorate.

Art. 48 Budget

1. The budget of each faculty is established annually by the Rectorate in collaboration with the Dean, according to a dynamic management of the faculty's development.
2. The procedures for preparing and executing the annual budget, as well as *reporting*, are specified in the statutes of the faculty.
3. The annual budget considers the number of enrolments per year – bearing in mind that when there is an extension of the duration of the studies, enrolment is only counted once. It also considers the development of teaching and research, publication activities, and possible allocations.
4. It considers future courses, research objectives (supervision of theses, dissertations, colloquia, etc.) and publications (number of books).
5. The remuneration of the Dean may be indexed to the number of students, books, masters, doctorates, colloquia, etc.
6. The compensation of professors, all types of remuneration and services, as well as any agreement involving pecuniary matters vis-à-vis a partner institution, are handled by the General Secretariat, under the authority of the Rectorate.
7. The financial statements are prepared annually or half-yearly on the 31st of December and the 30th of June.

Art. 49 Relationship between the faculties and the Rectorate and Senate

In matters that fall within the competence of the Senate or the Rectorate and that specifically affect a faculty, the faculty is consulted and has the right to make proposals.

Section 2. The Faculty Council

Art. 50 Organization

The faculty is administered by an elected Council, led by a Dean elected by the Faculty Council.

Art. 51 Composition

1. Those to serve on the Faculty Council (0 to 100 students):
 - a. 3 Faculty members;
 - b. one representative of the Student Body;
 - c. one representative of the Body of Pedagogical, Administrative, and Technical Staff.
2. Those to serve on the Faculty Council (100 to 800 students):
 - a. 5 Faculty members;
 - b. one representative of the Student Body;
 - c. two representatives of the Body of Pedagogical, Administrative, and

Technical Staff.

3. Those to serve on the Faculty Council (800 students and more):
 - a. 10 Faculty members;
 - b. two representatives of the Student Body;
 - c. two representatives of the Body of Pedagogical, Administrative, and Technical Staff.
4. Professors from another faculty, section, department, or inter-faculty institute, as well as any lecturer, may be invited to attend the sessions for the subjects that concern them, in an advisory capacity.
5. Partner professors, representatives of external partner institutions are invited to attend the sessions for the subjects that concern them, in an advisory capacity.

Art. 52 Convocation

1. The Faculty Council meets at least twice a year at the initiative and invitation of the Dean. It may only validly deliberate if half of the members are present or represented. A member may only receive one delegation from an absent member.
2. The session can take place in person or remotely by telematic means.
3. The Faculty Council shall meet when at least half of the members of the Faculty Council so request, indicating the agenda.

Art. 53 Competencies

The Faculty Council deliberates on all matters of the faculty, notably:

1. To draw up the statutes of the faculty and the regulations applicable to its entirety subject to the approval of the Rectorate;
2. To propose curricula to the Rectorate and supervise the quality of teaching and research;
3. To define the main lines of action of the faculty for teaching and research;
4. To propose agreements between Domuni-Universitas and other universities, insofar as they concern the life of the faculty;
5. To propose to the Rectorate the conclusion of research contracts with other public or private institutions;
6. To proceed to the election of the decanal council and to that of the Dean;

Art. 54 Exclusive competencies

Examination deliberations and the granting of diplomas and/or degrees are reserved exclusively for Faculty members.

Section 3. The Dean

Art. 55 Office

1. The Dean heads the faculty.
2. He/she may be assisted by Vice-Deans elected by the Faculty Council from among the Faculty members. A member of the Rectorate cannot be elected.

Art. 56 Election of the Dean

1. The Dean is elected from among the professors or assistant professors. A member of the Rectorate cannot be elected.
2. The Rectorate confirms the election.
3. The Dean is elected for at least two years and is eligible for re-election.
4. He/she takes office on the 1st of July.

Art. 57 Competencies of the Dean

1. The Dean heads the faculty.
2. He/she chairs the Faculty Council and implements its decisions.
3. He/she represents the faculty, with power of substitution.

Section 4. Sections and departments

Art. 58 Tasks and organization

1. A faculty may be organized into several sections or departments.
2. A new section or department is created by the Rectorate. Similarly, the closure of a section or department is the responsibility of the Rectorate.
3. A section or department is coordinated by the section coordinator who ensures its development and proper functioning according to the predefined specifications.

Art. 59 Composition

Those who belong to a section or department:

1. Faculty members who provide most of their teaching there.
2. Lecturers attached to it.

Section 5. The Academic Council

Art. 60

1. Every semester, the Faculty Councils meet, with the Rectorate (which chairs it) and the General Secretariat, sitting as an "Academic Council". The Academic Council votes on the annual study plans and approves new courses.
2. The Academic Council approves in person the academic/pedagogical projects common to the three faculties (study sessions, study days...).
3. It pools research and editorial projects.
4. It shall meet in a disciplinary committee, if necessary.
5. It takes note of the work of the Quality Commission.

5. THE RESEARCH INSTITUTE

Art. 61 Name and purpose

The Domuni Research Institute (D.R.I.) is the multilingual research institute of Domuni-Universitas. It aims to create a center of scientific excellence within Domuni-Universitas, by developing in a spirit of transdisciplinarity and transculturality, the approaches of the research teams making up the D.R.I.

Art. 62 Organization

The D.R.I. depends upon the Rectorate; it is governed by its own statutes.

6. ACADEMIC LIFE

Preamble

Studies are organized in cycles (levels) according to the Bologna process (first cycle, second cycle, and third cycle), (bachelor, master, and doctorate). They are specified by the study regulations.

Section 1: Study Regulations

Art. 63 Study regulations

Study regulations organize the training leading to the award of diplomas and/or degrees, under the authority of the Vice-Rector for Studies and Research. They specify:

1. the general structure of the studies, the target learning outcomes as well as their evaluation subject to compliance with the general standards;
2. the normal duration of the studies and the deadlines to abide by;
3. degrees and/or titles obtained at the end of the study programs.

Art. 64 Competencies of the faculties

1. Are within the competencies of the faculties:
 - a. the preparation of the study programs;
 - b. the updating of study regulations;
 - c. the proposal of new lessons;
 - d. the deliberations of the boards of examiners;
 - e. the granting of degrees and academic titles;
 - f. the granting of honorary doctorates (*honoris causa*);
 - g. the granting of continuing training/education diplomas and the corresponding titles.
2. A delegation to the sections or departments is possible in the case of letters a and c of paragraph 1.

Art. 65 Languages of instruction

1. The languages of instruction are French, English, Spanish, German and Italian.
2. Other languages of instruction may be introduced.

Art. 66 Examinations

The Examination Charter is a general document applicable to Domuni-Universitas. It specifies the organization of examinations for students and for all Domuni-Universitas staff in charge of their organization. It accompanies the study regulations relating to each course and training.

Section 2: Degrees and titles

Art. 67 Academic degrees, academic titles, diplomas and continuing training/education titles and certificates

1. The academic degrees are bachelor, master, and doctorate.
2. Continuing training/education diplomas include the Certificate of Advanced Studies (CAS) (between 5 and 18 ECTS), the Diploma of Advanced Studies (DAS) (25 to 35 ECTS), which requires a bachelor's degree, and the Master of Advanced Studies (MAS) (60 to 70 ECTS), which requires a master's degree.
3. The General Administration keeps the register of graduates.

Section 3. Ethical principles

Art. 68 Freedom of teaching and research

1. Freedom of teaching and research is guaranteed.
2. This freedom is exercised within the framework of Domuni-Universitas' mission, study plans, multi-year planning, service agreements as well as strategic decisions.

Art. 69 Participation

1. Faculty members, members of the Student Body as well as those of the Body of the Pedagogical, Administrative and Technical Staff have the right to participate in accordance with these statutes.
2. The faculties participate in the decisions of Domuni-Universitas, according to the present statutes.

Art. 70 Non-discrimination and equality

1. The principle of non-discrimination is essential.
2. Domuni-Universitas actively promotes gender equality by adopting a common reflection and specific actions.
3. Domuni-Universitas guarantees an equitable representation of women and men within the university community.

Art. 71 Sustainable development

1. Due to its digital nature, Domuni-Universitas ensures a balance between environmental and socio-economic aspects in its operations.
2. In its teaching and research, Domuni-Universitas aims to reflect on the sustainable development of society.

Art. 72 Cooperation

1. Domuni-Universitas cooperates with third parties in teaching and research.
2. Domuni-Universitas is at the heart of a network of international, multilingual, and intercultural teaching and research institutions.
3. Domuni-Universitas encourages the exchange of students, teachers, and researchers from Switzerland and abroad.

Art. 73 Quality Assurance

1. In the performance of its tasks, Domuni-Universitas guarantees the high quality of its services.
2. Quality is developed, ensured, controlled, at all levels and in all areas of activity, by a monitoring process.
3. Quality assurance is based on recognized criteria and international standards.
4. Domuni-Universitas allocates adequate resources to the pursuit of quality objectives.
5. All members of the university community are bound by the principles of scientific ethics.
6. The Quality Assurance Commission is the permanent Commission, established by the Rectorate, throughout its mandate. Governed by its own regulations, the Quality Assurance Commission develops the principles of management of Domuni-Universitas' quality assurance and supervises all the tasks and missions inherent in the implementation of the institutional quality strategy. The Quality Assurance Commission is supported by the Quality Management Department in its daily work.

Art. 74 Communication

1. The internal and external communication of Domuni-Universitas is adequate, fast, open and transparent.
2. Minutes and other documents are available to all those who attended the sessions.
3. The secrecy of deliberations may be imposed in certain cases.

Art. 75 Data protection

In the performance of their tasks, members of the university community respect data protection, particularly personal data (RS35-1 law) and according to the GDPR (EU Regulation 2016/679).

Section 4. Respect for the university order

Art. 76 Respect for the university order

Members of the university community as well as persons using Domuni-Universitas premises, facilities or computer programs or grounds respect the university order.

Art. 77 Offences against the university order in general

Damages the university order any person who, intentionally or through gross negligence:

- a) hinders freedom of teaching and research, freedom of expression or information;
- b) seriously or repeatedly disrupts or prevents the proper conduct of studies, scientific work or teaching;
- c) seriously disrupts the bodies of Domuni-Universitas, or members of the university community, or another person working for Domuni-Universitas in the performance of their task or mandate;
- d) seriously offends a member of the university community;
- e) disrupts or prevents activities in university buildings;
- f) uses the Internet sites, more particularly the public site and the learning platform, the premises, facilities, and grounds of Domuni-Universitas to carry out activities or make statements contrary to the law, in particular those which are *ad hominem* or which are discriminatory or sexist;
- g) endangers or injures people in the academic field;
- h) threatens to damage or damages buildings, facilities or university grounds, or enters them illegally or forcibly;
- i) commits or plans acts punishable under criminal law against the academic field or members of the university community.

Art. 78 Breach of the principle of scientific probity and examination fraud

1. Intentional or grossly negligent breach of the principle of scientific probity and examination fraud, intentionally or being an accomplice in such acts, shall also be considered as an attack on the university order.
2. In particular, it is a breach of scientific probity if a person violates generally accepted rules of good scientific practice, if, in a written work, he publishes another person's work and knowledge under his own name or passes them off as his own, if he files a work written in whole or in part by a third person, or if he falsifies research results by deliberately misrepresenting scientific processes or gives false indications.
3. In particular, examination fraud is committed by any person who, during the examinations, for personal purposes or for the benefit of a third person, uses unlawful means or tools, illegally obtains the examination questions, or illegally answers them with the help of a third person or copies the answers.
4. The Rectorate shall lay down, in implementing measures, the details and procedure to be followed in the event of suspicion of a breach of the principle of scientific probity or examination fraud.

Art. 79 Measures and sanctions

1. The Rector or, in case of emergency, the Vice-Rector shall take the necessary measures to maintain or restore the university order.
2. The Rectorate automatically deals with violations of the university order, carries out the investigation or has it carried out and, if necessary, imposes sanctions.
3. In the event of a breach of the principle of scientific probity or in the event of examination fraud, the following measures may also be taken:
 - a. cancellation by the faculty of the result of the examination or work concerned;
 - b. withdrawal of the title or degree by the Rectorate.

7. LEGAL REMEDIES

Art. 80 Complaint procedure

1. The student may make a written complaint to the secretariat of studies, challenging an assessment or result of an assignment or examination.
2. The procedure is the same for all faculties. The procedure is managed by the General Secretariat.
3. In the event of a lasting dispute, the claim shall be brought to the attention of the Dean of the faculty, who may, with his/her Council, rule.
4. For a thesis, an *ad hoc* Appeals Committee may be appointed by the Rectorate.

Art. 81 Legal means before the Appeals Committee of Domuni-Universitas

Decisions taken by the Appeals Commission of Domuni-Universitas, the Rectorate, a faculty, or another teaching and research unit are subject to appeal to the Senate.